

# Registration Form

Complete the front and back of this form and mail with payment to:

NMBA Home & Cabin Show  
802A S Pokegama Ave  
Grand Rapids, MN 55744  
Fax: 218-326-1690  
Email: info@nmbuilders.com

\*To be listed as a vendor the guide book directory, registration must be received by must be received by **January 31, 2019**

***\*NO refunds within 5 days prior to the event!***

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Type of Products Displayed at Show \_\_\_\_\_

MN Contractor or Realtor License # \_\_\_\_\_

Name to appear on all advertising:  
\_\_\_\_\_

This opportunity was referred by: \_\_\_\_\_

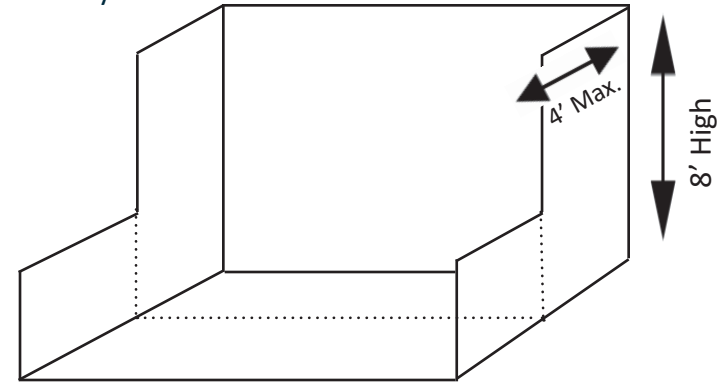
Special Request (Note; the NMBA Home & Cabin Show Committee has final approval on all booth spaces):  
\_\_\_\_\_  
\_\_\_\_\_

The Northern MN Builders Association shall not be responsible for the loss or damage of any exhibitor's merchandise, display materials or personal property. The NMBA shall not be liable for injury, loss or damage to the exhibitor or it's officers, agents and employees, or to any other occupant of any part of the rented space, irrespective of how such damage may be caused. Exhibitors shall defend, indemnify and hold the NMBA harmless from any claim, loss, expense or damage arising out of the exhibitors use of the rented booth space, to any person or premises in or upon the premises or any area allocated to or used exclusively by the NMBA. Each exhibitor will display only products and services that are pertinent to or closely related to the field of home building, remodeling, decorating, furnishing or landscaping.



## PROPER BOOTH SET-UP

Standard Booth Layout:



**Signs cannot hang above the back curtain wall. All booth items Displays, merchandise, carpeting, signage, tables, chairs, etc. MUST remain within the booth size purchased.**

**DISPLAYS, BANNERS AND SIGNS MAY NOT EXTEND ABOVE THE 8 FT. CURTAIN HEIGHT WITHOUT COMMITTEE APPROVAL. AISLES NEED TO BE CLEAR AS A SAFETY PRECAUTION.**

## NMBA Home Show Vendor Parking

**Exhibitors are required to park in the upper west parking lot during Show Hours. The IRA Civic Center has the right to lock any doors of the arena at any time due to multiple uses of the Arena during the weekend. Exhibitors can use the North lot for loading and unloading only.**

**The East and North lots are for attendees of the NMBA Home Show and Arena guests to insure prime attendance during the show!**

# 24th Annual HOME & CABIN SHOW REGISTRATION



**March 8-10, 2019  
IRA Civic Center  
Grand Rapids, MN**

The Northern MN Builders Association is proud to celebrate the 24th Annual Home & Cabin Show, March 8-10, 2019 at the IRA Civic Center in Grand Rapids.

The NMBA is looking for Northeastern and North Central Minnesota businesses that have building, remodeling, Home Living, and other products and services to market and sell to homeowners.

The NMBA will only market to NMBA members and businesses that reside in the Northeastern and North Central Minnesota territory, or past participants of the show. To participate, your business must reside within the stated areas, or may request participation if outside with committee approval.

The Home & Cabin Show Committee reminds exhibitors that they make every effort to produce the best layout possible and it is left to the discrepancy of the committee to set the floor plan. Special requests will be considered but not guaranteed.

**DON'T MISS OUT ON THIS GREAT MARKETING OPPORTUNITY FOR YOUR BUSINESS!**

**All exhibitors are asked to adhere to the height and size limitations of the confines of the allotted booth spaces (see other side for more details). If an exhibitors display exceeds height restrictions, approval must be made through the NMBA Home Show Committee.**

The Committee encourages exhibitors to get creative with booth space to impress potential customers. Past year's vendors that have been creative with their booth have had the most traffic flow that result in great leads.

Outdoor spaces will once again be available and encouraged to 2019 registered vendors. Items displayed outdoors must be sellable or a feature to your business. The Committee will approve all outdoor spaces requested.

**Passport Vendor.** To be a Passport vendor, your business will provide a door prize valued at a minimum of \$25, as well as pay a \$25 fee to participate. The NMBA will promote the businesses on a "passport" that can be stamped at your booth during all show hours. LIMITED SPOTS AVAILABLE. Only paid admission, non- vendors are eligible to win the prize packages.

## Registration & Rental Form

### NMBA MEMBER - (4 BOOTH SPACES MAXIMUM UNLESS APPROVED BY COMMITTEE)

<u>Booth Type (Qty)</u>		<u>Sub-Total</u>
10x10 Manned Booth	\$325	_____
10x20 Manned Booth	\$400	_____
10x30 Manned Booth	\$475	_____
10x40 Manned Booth	\$550	_____

### NON-MEMBER - (4 BOOTH SPACES MAXIMUM)

<u>Booth Type (Qty)</u>		<u>Sub-Total</u>
10x10 Manned Booth	\$375	_____
10x20 Manned Booth	\$510	_____
10x30 Manned Booth	\$645	_____
10x40 Manned Booth	\$780	_____

\*Contact the NMBA for more than 4 booth spaces

### OUTDOOR BOOTH SPACE starting at \$50 per item \_\_\_\_\_

\*Must purchase at least one 10x10 booth space to rent outdoor space with exception for food vendors

### ELECTRICITY NEEDED IN BOOTH Yes \_\_\_\_ No \_\_\_\_

<u>EQUIPMENT RENTAL</u>	<u>Price</u>	<u>Qty</u>	<u>Sub-Total</u>
6x30 draped table	\$30	_____	_____
8x30 draped table	\$40	_____	_____
6x42 draped counter	\$30	_____	_____
8x42 draped counter	\$40	_____	_____
Folding Chairs	\$5	_____	_____
Bar Stools	\$25	_____	_____
Carpet is no longer available as a rental item. The Committee urges you to call an NMBA member to create a booth specific carpet for your needs.			
Wastebaskets	\$5	_____	_____
<u>Passport Vendor</u>	\$25	_____	_____

(Participating vendor must also supply a door prize valued at a minimum of \$25)

**GRAND TOTAL** \_\_\_\_\_

Checks Payable to NMBA Check# \_\_\_\_\_

**\*To pay by Credit Card, use the secure online registration form listed on the homepage at [www.nmbuilders.com](http://www.nmbuilders.com)**